

**TOWN OF SOMERS  
BOARD OF SELECTMEN  
REGULAR MEETING AGENDA  
Thursday, April 19, 2012  
6:00pm  
Selectmen's Conference Room**

**Call to Order:** Mrs. Pellegrini called the board of Selectmen meeting to order at 6:28pm.

**Members Present:** First Selectman Lisa Pellegrini, Selectman Kathy Devlin, Kim Marcotte, CFO. Also in attendance was Somers resident Ralph Williams. Selectman Bud Knorr was unavailable.

**Pledge of Allegiance:** All members participated in the Pledge of Allegiance.

**Opportunity to add agenda items:**

**Discontinuance of Hampden Road:**

*Mrs. Devlin made a motion for the discontinuance of Old Hampden Road in its entirety and to forward the matter to a future Town Meeting, seconded by Mrs. Pellegrini. The motion passed.*

**Internship with Bay Path:**

The Board of Selectmen discussed what projects an intern from Bay Path College might be able to complete in the Finance Department. CFO Kim Marcotte recommended the intern create an asset inventory system the Board agreed this was a suitable project. Ms. Marcotte agreed to provide a job description with estimated hours and tasks. Mrs. Devlin will work with Bay Path College to coordinate.

**Policy Regarding Sale of Town Owned Property/Equipment:**

The Board of Selectmen and Mrs. Marcotte had a brief discussion regarding the Sale of Town Property. Mrs. Marcotte is going to research what other Towns have in place for a Policy.

**Correspondence:**

Mrs. Pellegrini received a letter from Library Director Francine Aloisa requesting the hiring of up to two individuals for part-time substitute help. Mrs. Aloisa stated the individuals would replace staff that had resigned and it would not impact the salary line budget.

*Mrs. Devlin made a motion to proceed with the hiring process of two individuals to work as part time substitute help at the Library, seconded by Mrs. Pellegrini. The motion passed.*

**Selectman's Update:**

Mrs. Pellegrini was pleased to announce that DEEP Commissioner Daniel Esty will be attending the Ribbon Cutting Ceremony for Elementary School Solar System and tour businesses located at 58-60 Springfield Road, the site of a former superfund cleanup on Friday, June 1<sup>st</sup> from 1:30 – 3:00pm. Senator Kissel and Representative Bacchiochi will also be attending. Mrs. Pellegrini is also inviting Congressman Courtney.

**Recording Secretary Position:**

Mrs. Pellegrini updated the Board regarding the Recording secretary position. Mrs. Reed decided not to accept the Recording Secretary Position. The open position will be re-posted.

**Charter Revision Resolution:**

Mrs. Pellegrini asked Ann Marie Logan, Town Clerk to be present for discussion of the Charter Revision. The Board of Selectmen and Ms. Logan agreed that the First Selectman and the Town Clerk should be present for the first meeting with Charter Revision to explain the process and time lines. The Board of Selectmen asked that it be noted they will not be involved with charter revision decisions. The Board of Selectmen agreed that May 1<sup>st</sup> would be the first scheduled meeting. Mrs. Pellegrini will contact the members.

*Mrs. Devlin made a motion to confirm the appoint of the following individuals to the Charter Revision Committee; Tim Potrikus, William McGurk, Erik Ness, Linda Roberts and Ralph Williams, seconded by Mrs. Pellegrini. The motion passed.*

*Mrs. Devlin made a motion to Adopt the Resolution to Establish Charter Revision Commission as prepared by Ann Marie Logan, Town Clerk and formerly developed by the Town Attorney, seconded by Mrs. Pellegrini. The motion passed.*

**Boards and Commissions:**

The Board of Selectmen briefly discussed the Recreation Commission and their submission of Minutes and Agendas.

**Authorization of Scheduled Payments:**

*Mrs. Devlin made a motion to approve the authorization of scheduled payments for the sum of \$319,903.82, seconded by Mrs. Pellegrini. The motion passed.*

**Transfers/Appropriations:**

**Department: Town Clerk**

**Transfer To:**

<u>Vital Records</u>	<u>100-0012-010-0339-5-00</u>	<u>\$250.00</u>
<u>Advertising Election</u>	<u>100-0012-010-0540-5-01</u>	<u>\$250.00</u>
		\$500.00

**Transfer From:**

<u>Postage</u>	<u>100-0012-010-0535—5-00</u>	<u>\$500.00</u>
		\$500.00

**Department: DPW**

**Transfer To:**

<u>Vehicle Maintenance</u>	<u>100-3018-030-0433-5-00</u>	<u>\$35,000.00</u>
		\$35,000.00

**Transfer From:**

<u>Road Maintenance</u>	<u>100-3018-030-0439-5-00</u>	<u>\$35,000.00</u>
		\$35,000.00

**Department: Tax Collector**

**Transfer To:**

<u>Tax Collector Part time</u>	<u>100-0013-010-0120-5-00</u>	<u>\$2,089.74</u>
		\$2,089.74

**Transfer From:**

Temp/Seasonal

100-0013-010-0130-5-00

\$2,089.74

\$2,089.74

***Mrs. Devlin made a motion to approve the above mentioned transfers, seconded by Mrs. Pellegrini. The motion passed.***

**Approval of Minutes:**

Regular BOS minutes March 22, 2012

Special BOS minutes April 4, 2012

Special BOS minutes April 12, 2012

***Mrs. Devlin made a motion to approve the above mentioned minutes, seconded by Mrs. Pellegrini. The motion passed.***

**Adjournment:**

***Mrs. Devlin made a motion to adjourn the Board of Selectmen meeting at 7:50pm, seconded by Mrs. Pellegrini. The motion passed and the meeting was adjourned.***

Respectfully Submitted,

Kim LaFleur-Recording

*Minutes are not official until accepted at a subsequent meeting.*